



Technical Information Security Survey / Details Sheet

- Prepare one sheet for each address / building we will be visiting.
- Send this completed Details Sheet to us for a written estimate.

What is the square footage of the areas to be inspected? • Charges are based only on specific areas requiring a detailed inspection. • An educated guess is fine. We will exact measure for you once on-site. • If possible, please send us a floor map showing the areas to be inspected. We can estimate for you from a map.	_____ s/f
Number of communications items in the areas to be inspected? • Include: telephones, speakerphones, fax machines, video-teleconferencing units, etc. • At business locations where square footage exceeds 10k s/f these are included in the s/f price. No need to count.	_____
Number of audio-visual equipment racks?	_____
Number of vehicles to be inspected? (cars, aircraft, yachts) Describe in Notes section.	_____
Inspection Frequency (Multiple re-inspections are discounted.)	_____ Once _____ Biannually _____ Quarterly _____ Other
Preferred appointment date? (Just used to estimate travel expenses, if any.)	____/____/____

Anything else we should know? (construction, circumstances, suspects, special requests, etc.)

Notes: _____

Name: _____

Title: _____

Company: _____ Date: _____

Address: _____ Referred by: _____

City: _____ State: _____ Zip: _____ Country: _____

"Safe" phone: _____ Email: _____

Estimate delivery: Email (.pdf file) _____ Mail _____ Other: _____

Let us know your concerns and goals.

Use this Worksheet to describe your project.

We will suggest a cost-effective strategy.

Our Estimate will even include travel expenses.

Have questions? We're just a phone call away.

800-635-0811
908-832-7900

